

Muirfield Association, Inc.
Minutes of Board of Directors Meeting

Meeting Date: January 21, 2021

Meeting Place: Due to the concerns of COVID-19 (Coronavirus) for the safety of Board Members, Staff, Legal Counsel, and Guests the Board of Directors meeting was held via teleconference.

1. CALL TO ORDER

Meeting called to order at 4:30 p.m. by Board President Dr. Robert Fathman. Directors attending; Valerie Brown Marilee Chinnici-Zuercher, Diana Evans, Rory Gaydos, Paula Linehan, Tom Oleksa, and John Reiner. Directors reporting late; Michael Russell. Staff attending Walter Zeier and Kathy Carney. Legal Counsel; Jeffrey Kaman.

Mr. Oleksa moved to adjourn from regular business and move to executive session. Ms. Evans seconded the motion. All in favor. Motion approved.

2. MINUTES OF LAST MEETING

The minutes of the November 19, 2020 meeting of the Board of Directors were sent via email earlier in the week. Ms. Chinnici-Zuercher moved to approve the minutes of the November 19, 2020 Board of Directors Meeting; Ms. Evans seconded the motion. All in favor. Motion approved.

3. COMMITTEE REPORTS

Grounds & Facilities Committee:

Nothing to report.

Civic Action Committee:

Nothing to report.

Social Activities Committee:

Nothing to report.

4. OFFICERS/MANAGEMENT/LEGAL REPORT

Treasures Report:

Mr. Zeier reported Devin and Associates will begin the annual association audit in February.

NEW BUSINESS

Dr. Fathman opened discussion for the new sign policy. Discussion followed. Mr. Kaman was directed to revise the sign policy. Once completed; Mr. Kaman will send to the directors via email.

Dr. Fathman instructed association staff to remove signs immediately if they are in violation instead of sending a notice.

Mr. Carter sent an email to the Board of Directors on February 12, 2021 that Mr. Zeier requested an additional \$13,000 to the operating budget for lifeguard training. After 100 hours, working lifeguards will receive reimbursement for certification and recertification. All approved. Motion carried.

General Manager's Report:

Mr. Zeier reported that the 2021 city contract was renewed.

Mr. Zeier reported that the Birnam Woods contract will be starting January 1, 2021.

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Mr. Zeier discussed the upcoming 2021 pool season. Discussion followed. Due to the ongoing pandemic, Mr. Oleksa moved to continue the current approved May 21, 2020 pool policy and to add vending machines. Ms. Brown seconded the motion. All in favor. Motion approved.

Design Review:

Mr. Zeier presented the number of requests submitted to the Design Control Committee for review from 2010 through 2020. Mr. Zeier reported a record high design review with 920 submission for 2020 with a 93% approval rating. The previous high was 604 requests in 2015. Discussion followed.

Presidents Report:

Dr. Fathman reported that terms are ending for Ms. Linehan, Ms. Brown and Mr. Oleksa. Ms. Brown stated that she will not be running again. Discussion followed.

Dr. Fathman appointed the following Directors to the nominating committee; Ms. Chinnici-Zuercher, Mr. Gaydos and Ms. Evans, Chairperson.

Dr. Fathman reported the pedestrian bridge was installed by the Glick Rd. pool. The bike and walking path should be completed by May 17, 2021 at the latest. Discussion followed.

5. **ADJOURNMENT**

Dr. Fathman adjourned the meeting at 6:02pm.

Respectfully submitted,



Paula Linehan, Secretary
Muirfield Association, Inc.